



Parental Reporting Procedures

All members of the Saint Ignatius Loyola Regional School community have both the right and responsibility to report incidents concerning bullying and negative behaviors that may interfere with a student's educational process. As a school community, we are committed to maintaining a safe and positive environment for all students. Together we can maintain a school environment conducive to the highest level of education possible. Further we can demonstrate and implement, for all students, the vital skills necessary for positive relationships within our community.

Your child's education and sense of safety is of paramount importance to our school. However, school administration and teachers are not always able to witness negative occurrences or behaviors of concern. We can therefore only intervene when informed about these behaviors. Every student is encouraged to report any and all bullying concerns to their teacher or another school staff member. As you know, many children may be reticent to report observed or experienced bullying for myriad reasons. We encourage students to report concerns to a staff member, and assure them that their reports will remain anonymous, as to not worsen the situation. If your child has concerns, please encourage them to report them to a staff member. Again, please communicate to your child that appropriate confidentiality will be maintained to protect all individuals involved.

Parents are also highly encouraged to report any concerns they may have about bullying to the school's ACT (Actions Change Things) committee. Parents may report any incidents verbally, via e-mail or through the completion of the Saint Ignatius Loyola Regional School Harassment or Intimidation (Bullying) Report form. All teachers, faculty and staff will report these incidents to the school's ACT committee. Teachers will communicate to the committee any reported or witnessed events of bullying, in order for the event to be thoroughly addressed and rectified. All reports communicated will be thoroughly documented on the school's Harassment or Intimidation (Bullying) Report Form. Depending on the concern reported, reports may be communicated with the teachers of the student(s) involved. Saint Ignatius Loyola Regional School will maintain records of all reports filed during the school year. Below, please find a list of indicators that your child may be experiencing bullying:

SIGNS YOUR CHILD MAY BE EXPERIENCING BULLYING

- Loss or reduced of interest in schoolwork
- Reluctance to attend school
- Avoidance of school
- Reduced academic performance
- Reluctance to discuss school
- Reticence to talk about their day
- Change or reduction in social contact with peers
- Increase in mood swings, irritability, sadness or anger
- Repeatedly reporting physical ailments, including headaches, stomach aches or other symptoms
- Change in appetite
- Change in sleep patterns
- Missing personal property
- Avoidance of sports or school-related functions

Though the aforementioned signs are good indicators, the list is not comprehensive and each child may experience a situation uniquely. Please report any concerns to our school, so we can assist in making your child's education occur in the most positive environment possible.